



COUNTY OF ALBANY
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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA

COURTHOUSE, ROOM 105
JANUARY 21, 2020

INTERVIEWS: 9:00 a.m.

Albany County Public Library Trustees Board

PLEDGE OF ALLEGIANCE

REGULAR MEETING: 9:30 a.m.

1. Call to order and roll call.
2. Comments from the public.
3. Disclosures.
4. Consideration of changes on the agenda.
5. Approval of Consent Agenda.

CONSENT AGENDA

- 5a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the January 7, 2020 Regular Meeting of the Board.
- 5b. Minutes of the Albany County Historic Preservation Board.
Action: that the Board ACKNOWLEDGES RECEIPT of the October 8, 2018, December 10, 2018, January 14, 2019, February 11, 2019, March 11, 2019, April 8, 2019, May 13, 2019, August 12, 2019, September 9, 2019 and the November 12, 2019 MINUTES of the Albany County Historic Preservation Board.
- 5c. Minutes and Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 11, 2019 MINUTES and the January 8, 2020 AGENDA of the Albany County Planning and Zoning Commission.
- 5d. Minutes and Agenda of the Nine Mile Water District.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 13, 2019 MINUTES and the December 11, 2019 AGENDA of the Nine Mile Water District.
- 5e. Minutes and Agenda of the Albany County Weed and Pest Control District.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 4, 2019 MINUTES and the January 9, 2020 AGENDA of the Albany County Weed and Pest Control District.
- 5f. Minutes, Agenda, Budget vs. Actual Report, Statement of Operations and Statement of Financial Position of the Albany County Fair Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 9, 2019 MINUTES, the January 13, 2020 AGENDA; the FY 2019-2020 BUDGET VS. ACTUAL REPORT; STATEMENT OF OPERATIONS for the one and twelve months ended June 30, 2020 and the STATEMENT OF FINANCIAL POSITION as of January 13, 2020 for the Albany County Fair Board of Directors.
- 5g. Minutes and Agenda of the Sherman Hill Road Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 3, 2019 MINUTES and the December 3, 2019 AGENDA of the Sherman Hill Road Improvement and Service District.
- 5h. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the December 2019 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 5i. Special District Information Form.
Action: that the Board ACKNOWLEDGES RECEIPT of the 2019 Seven Mile Water & Sewer District SPECIAL DISTRICT INFORMATION FORM as submitted on December 11, 2019.

5j. Special District Information Form.

Action: that the Board ACKNOWLEDGES RECEIPT of the 2019 Nine Mile Water & Sewer District SPECIAL DISTRICT INFORMATION FORM as submitted on December 12, 2019.

5k. Special District Information Form.

Action: that the Board ACKNOWLEDGES RECEIPT of the 2019 Wold Improvement & Service District SPECIAL DISTRICT INFORMATION FORM as submitted on December 12, 2019.

5l. Special District Information Form.

Action: that the Board ACKNOWLEDGES RECEIPT of the 2019 Valley View Drive Community Improvement District SPECIAL DISTRICT INFORMATION FORM as submitted on January 6, 2020.

5m. Special District Information Form.

Action: that the Board ACKNOWLEDGES RECEIPT of the 2019 Sherman Hill Road Improvement & Service District SPECIAL DISTRICT INFORMATION FORM as submitted on January 15, 2020.

5n. Albany County General Fund Expenditure Report.

Action: that the Board ACKNOWLEDGES RECEIPT of the December 2019 GENERAL FUND EXPENDITURE REPORT as submitted by the Albany County Clerk's Office.

5o. ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.

Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.

5p. ACH payment to Medlimal for the Consumer Monthly Subscription Fee.

Action: that the Board RATIFIES payments to Medlimal for the Consumer Monthly Subscription Fee for January 2020.

5q. Zoning Certificates

Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1577-01-4-00-026.00	Ressler	Greg	ZC-157-19	1934	WY HWY 130	Principal Structure	AG
05-1773-29-4-08-004.00	Atticus Properties, LLC		ZC-158-19	3	Phantom Road	Principal Structure	RR
05-1673-01-2-02-005.00	Barlow	Heber	ZC-159-19	35	Antelope Avenue	Accessory Building	RR
05-1678-34-2-10-005.00	Shireman	James	ZC-160-19	12	Old Rainbow Valley Road	Accessory Building	RR
05-1673-16-3-00-029.00	City of Laramie	C/O Mr. Brooks Webb	ZC-161-19	4373	N. 3 rd Street	Addition to Principal Structure	COM
05-1575-20-1-00-066.00	Powell	Tammy	ZC-162-19	381	Pahlow Lane	Accessory Building	AG
05-1372-20-3-00-008.00	Smartsky Network, LLC	C/O SBA Network	ZC-163-19	18	Cherokee Park Road	Tower Co-Locate	AG

5r. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: State of Wyoming Office of the Governor; Footnotes; Department of Energy; Forrest Kepler; Leif Erikson; Martin L. Buchanan; Mike Vassallo; Andrew Bryson; Brown Strauss Inc.; Daniel W. McCrackin; Dave O'Malley (2); Edward Koncel; Grace M. Gosar MD; Kathleen White; Kristen Klaphake; Madeline Dalrymple; Penny Rundberg; Richard & Ann Boelter; Scott & Alice Miller; Sue & Marius Favret; Sue Ibarra; Tim Banks; Walden Gas Utilities; Wendy O'Leary; Amanda Pittman; Bryon Lee; Charlie DeWolf; Kit Freedman; Mary E. Burman; Micah Richardson; Mike & Sheila Krupp; Robert A. Castor; Skillpath; Wyoming Workforce Development Council; Lauren Throop; Wyoming Liquor Division (2) and Tracy Fletcher.

REGULAR AGENDA

- Present for **APPROVAL**, Resolution 2020-005, A Resolution giving consent for the Housing Authority of the City of Cheyenne (also known as the Cheyenne Housing Authority) to make second loans for the purchase of housing within the area of Albany County. (Greg Hancock, Executive Director, Cheyenne Housing Authority)
- Present for **APPROVAL**, Submittal of the Wyoming Court Supervised Treatment Program State Fiscal Year 2021 Grant Application in the amount of \$147,168.40 to serve at least 10 juvenile participants of the Albany County Integrated Juvenile Treatment Program. (Amy Terrell, Court Supervised Treatment Coordinator)
- Present for **APPROVAL**, Submittal of the Wyoming Court Supervised Treatment Program State Fiscal Year 2021 Grant Application in the amount of \$159,029.22 to serve at least 17 adult participants of the Albany County Court Supervised Treatment Program. (Amy Terrell, Court Supervised Treatment Coordinator)

9. Present for **APPROVAL**, hiring Jason Clark, a temporary outside grant writer to write the Department of Health and Human Services Substance Abuse and Mental Health Services Administration Grant to Assisted Outpatient Treatment Program for Individuals with Serious Mental Illness application to be paid out of the Grant general fund budget in the amount of \$50.00 per hour. (Bailey Quick, Grant Specialist and Peggy Trent, County and Prosecuting Attorney)
10. Present for **APPROVAL**, application for Department of Health and Human Services Substance Abuse and Mental Health Services Administration, Grants to Assisted Outpatient Treatment Program for Individuals with Serious Mental Illness (CFDA #93.997) in the amount of \$2,984,869.21 to support the expansion of Albany County Court Supervised Treatment Program from July 30, 2020 to July 29, 2024. (Bailey Quick, Grants Specialist and Peggy Trent, County and Prosecuting Attorney)
11. Present for **APPROVAL**, Resolution 2020-006, Resolution Supporting the application of the Albany County Mental Health Program for SAMHSA Grant to Develop an Assisted Outpatient Treatment Program in Albany County, Wyoming. (Peggy Trent, County and Prosecuting Attorney and Bailey Quick, Grants Specialist)
12. Present for **APPROVAL**, Grant Agreement between the State of Wyoming, Department of State Parks and Cultural Resources, State Historic Preservation Office and Albany County Historic Preservation Board in the amount of \$1,174.00 to attend the 2020 Saving Places Conference in Denver, Colorado from the date of execution until September 30, 2021. (Blair Bales, Albany County Historic Preservation Board Member)
13. Present for **APPROVAL**, Resolution 2020-007, Resolution Adopting and Promulgating the 2019 Wyoming Region 3 Hazard Mitigation Plan for Albany and Carbon County. (Aimee Binning, EMA)
14. Present for **APPROVAL**, Wyoming Department of Transportation Permit to Encroach on Public Right-of-Way on HWY 130 to post a mounted radar speed feedback sign at milepost 27.37. (Commissioners)
15. Present for **APPROVAL**, Wyoming Department of Transportation Permit to Encroach on Public Right-of-Way on HWY 130 to post a mounted radar speed feedback sign at milepost 27.74. (Commissioners)
16. **ACCEPT** the resignation of Marion F. Marchetti from the Albany County Fair Board and **DIRECT** the Clerk to advertise the vacancy. (Commissioners)
17. **MAKE** appointment to the Albany County Public Library Board of Directors. (Commissioners)
18. Present for **APPROVAL**, Albany County Employees HDHP Plan Amendment to update the Albany County Employees Medical Benefit Booklet Plan 2 - \$2,800 Deductible. (Amanda Rodriguez, HIMT Chairperson)
19. Present for **APPROVAL**, SBC Approval Form: Albany County Employees: Plan B \$2,800 deductible; \$5,600 family; \$400 co-insurance for a total of \$3,200 and \$6,400. (Amanda Rodriguez, HIMT Chairperson)
20. **DISCUSS**, Auditor contract with Carver Florek & James, CPA's. (Commissioners)
21. Present for **APPROVAL**, Engagement Letter between Albany County and Carver Florek & James, CPA's for auditor services for the year ended June 30, 2020. (Commissioners)
22. **SET** Work Session for Tuesday, January 28, 2020 at 8:30 a.m. to discuss salaries and a 4-day work week. (Christina Snowberger, HR Director)
23. **APPROVE** Payroll and Vouchers for January 2020. (Commissioners)
24. **ADJOURN**.