



COUNTY OF ALBANY
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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
MARCH 17, 2020

INTERVIEWS: 8:15 a.m.

Albany County Scholarship Committee
Albany County Historic Preservation Board

PLEDGE OF ALLEGIANCE

REGULAR MEETING: 9:30 a.m.

1. Call to order and roll call.
2. Comments from the public.
3. Disclosures.
4. Consideration of changes on the agenda.
5. Approval of Consent Agenda.

CONSENT AGENDA

- 5a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the March 3, 2020 Regular Meeting of the Board.
- 5b. Minutes and Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 12, 2020 MINUTES and the March 11, 2020 AGENDA of the Albany County Planning and Zoning Commission.
- 5c. Profit & Loss Budget Performance and Balance Sheet for the Sherman Hill Road Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the PROFIT & LOSS BUDGET PERFORMANCE REPORT for February 2020 and the BALANCE SHEET as of February 29, 2020 for the Sherman Hill Road Improvement and Service District.
- 5d. Albany County Planning Office Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 2020 MONTHLY STATEMENT from David Gertsch, Planning Director.
- 5e. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 2020 MONTHLY STATEMENT from Stacy Lam, Clerk of District Court.
- 5f. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 2020 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 5g. Albany County Sheriff's Office Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 2020 MONTHLY STATEMENT from Dave O'Malley, Sheriff.
- 5h. Albany County General Fund Expenditure Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 2020 GENERAL FUND EXPENDITURE REPORT as submitted by the Albany County Clerk's Office.
- 5i. ACH payment to the Internal Revenue Service regarding federal tax payment.
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for March 2020.

- 5j. ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
- 5k. ACH payment to Medlimal for the Consumer Monthly Subscription Fee.
Action: that the Board RATIFIES payments to Medlimal for the Consumer Monthly Subscription Fee for March 2020.
- 5l. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Association of Educational Purchasing Agencies; ACORD; Dave O'Malley, Sheriff (2); Office of the Wyoming State Public Defender; State of Wyoming Department of Environmental Quality; Terri Jones; Tim Monroe; Wheatland Rural Electric Association (2); Bonnie Kay Bath (2); Todd Feezer; Footnotes; Mary Louise Wood, UW Extension Educator; Albany County Clean Water Advocates; County News; The Wyoming Connection; Wyoming County Commissioners Association and Karen C. Bard.

REGULAR AGENDA

6. **REQUEST** funding in the amount of \$6,000.00 to develop a Historic Preservation Plan. (Karen Bard, Chair, Albany County Historic Preservation Board)
7. Present for **FILING**, Petition by landowners for Enlargement of Nine Mile Water and Sewer District located in Albany County, Wyoming and **SET** the date for Public Hearing. (Dustin J. Richards, Attorney for Nine Mile Water and Sewer District)
8. Present for **APPROVAL**, Memorandum of Understanding between the Bureau of Land Management Wyoming State Office and the Albany County Sheriff for the purpose of providing increased protection of persons and property on the public lands and roads administered by the United States Department of the Interior, Bureau of Land Management (BLM), through cooperation between the Albany County Sheriff and the BLM. (Dave O'Malley, Sheriff)
9. Present for **APPROVAL**, Re-purchase Agreement between Albany County (Purchaser) and Wyoming Machinery (Seller) for a 2020 140-15 AWD Motor Grader with a purchase price of \$172,223.83. (Rob Fisher, Road and Bridge Superintendent)
10. Present for **APPROVAL**, Grant Application to the Wyoming Department of Agriculture for the Emergency Insect Management Program Grant in the amount of \$84,068.50. (Bailey Quick, Grants Specialist)
11. **RATIFY** Grant Application to the Laura Jane Musser Fund Environmental Initiative Grant in the amount of \$35,000.00 in order to implement the trails and infrastructure plan for the future Pilot Hill Park and Recreation System, allowing for careful consideration for community engagement, multi-use recreational access, and wildlife, aquifer and archeological site protection. (Bailey Quick, Grants Specialist and Sarah Brown Mathews, Pilot Hill Fundraising Consultant)
12. Present for **APPROVAL**, the extension of the contract with SE Group for the initial design of trails for Pilot Hill Park. (Sarah Brown Mathews, Pilot Hill Fundraising Consultant)
13. **RESCIND**, Resolution 2016-17, Resolution Disapproving the Land Exchange between Bonander Ranches, LLC and the Wyoming Board of Land Commissioners. (Peggy Trent, County and Prosecuting Attorney)
14. Present for **APPROVAL**, application to the Wyoming Office of Homeland Security for the 2020 State Homeland Grant Program for the purpose of securing funds to support necessary security enhancement equipment for the Albany County Courthouse. This application is associated with the Albany County Sheriff's Office in the amount of \$46,850.00 from September 1, 2020 through June 30, 2022. (Bailey Quick, Grants Specialist and Dave O'Malley, Sheriff)
15. Present for **APPROVAL**, Sub-Contract Award for High Intensity Drug Trafficking Area (HIDTA) Funding between the Wyoming Division of Criminal Investigation and the Albany County Sheriff's Office from January 1, 2020 through December 31, 2020 in the amount of \$65,594.00. (Bailey Quick, Grants Specialist and Dave O'Malley, Sheriff)
16. Present for **APPROVAL**, relinquishment of funds for the Albany County Detention Center Plumbing Upgrade Project Grant (MRG-15078) to the State Land and Investments in the amount of \$26,220.33. (Bailey Quick, Grants Manager and Dave O'Malley, Sheriff)

17. Present for **APPROVAL**, Contract between the Board of Commissioners of the County of Albany, Wyoming by and through the Albany County Supervised Treatment Program and Jennifer Curran for Attorney Services to participants of the ACCSTP regarding drug court issues and to be part of the ACCSTP team for a flat fee of four hundred dollars (\$400.00) per month. (Bailey Quick, Grants Specialist and Amy Terrell, Court Supervised Treatment Programs Director)
18. Present for **APPROVAL**, Resolution 2020-011, Resolution Approving Submission of a Grant Application to the United States Department of Justice, Office of Juvenile Justice and Delinquency Prevention (CFDA#16.585) for Expansion and Enhancement of the Albany County Juvenile Drug Treatment Court in the amount of \$600,000.00. (Tim Thorson, Grants Manager and Amy Terrell, Court Supervised Treatment Programs Director)
19. Present for **APPROVAL**, Application to the Wyoming Office of Homeland Security for the 2020 State Homeland Grant Program for the purpose of securing funds to support the purchase of mobile/portable radios to support emergency response in associated with the Emergency Management Department in the amount of \$49,000.00 from September 1, 2020 through June 30, 2022. (Bailey Quick, Grants Specialist and Aimee Binning, EMA Director)
20. Present for **CONSIDERATION**, directive to publish the proposed extension to the moratorium on development in the Aquifer Protection Overlay Zone and schedule a Public Hearing. (David Gertsch, Planning Director)
21. **ACCEPT** the Resignation from Shirley Lilley from the Scholarship Committee. (Commissioners)
22. **REQUEST** FY 2020-2021 Budget Directive and **DISCUSS** Budget Calendar. (Jackie R. Gonzales)
23. **MAKE** appointments to the Scholarship Committee. (Commissioners)
24. **MAKE** appointments to the Albany County Historic Preservation Board. (Commissioners)
25. **DISCUSS**, Albany County Continuity of Operations. (Aimee Binning, EMA Director)
26. **APPROVE** Payroll and Vouchers for March 2020. (Commissioners)
27. **EXECUTIVE SESSION** pursuant to W.S. §16-4-405(a)(ii) and W.S. §16-4-405(a)(ix). (Commissioners)
28. **GO INTO** Executive Session. (Commissioners)
29. **RETURN** to Regular Session. (Commissioners)
30. **ACTION**, if needed, regarding Executive Session. (Commissioners)
31. **ADJOURN**.