



COUNTY OF ALBANY
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COUNTY COMMISSIONERS' REGULAR MEETING AGENDA
COURTHOUSE, ROOM 105
APRIL 21, 2020

PUBLIC HEARING: 9:30 a.m.

Brown Conditional Use Application CU-01-20

Wylie Conditional Use Application CU-02-20

Forks Lumber Company Zoning Change
Application LUC-01-20

Forks Lumber Company Conditional Use
Application CU-03-20

CT Industrial Park Subdivision Application
(Preliminary and Final Plats) SD-01-20

Vista Grande Estates, 2nd Addition – A Replat of Lot 4
Block 2 of Vista Grand Estates Subdivision
Application (Final Plat) SD-02-20

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. Call to order and roll call.
2. Comments from the public.
3. Disclosures.
4. Consideration of changes on the agenda.
5. Approval of Consent Agenda.

CONSENT AGENDA

- 5a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the April 7, 2020 MINUTES of the Regular Meeting of the Board.
- 5b. Minutes of the Sherman Hill Road Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the January 7, 2020 and February 3, 2020 MINUTES of the Sherman Hill Road Improvement and Service District.
- 5c. Agenda and Minutes of the Nine Mile Water District.
Action: that the Board ACKNOWLEDGES RECEIPT of the March 11, 2020 AGENDA and MINUTES of the Nine Mile Water District.
- 5d. Minutes and Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the March 11, 2020 MINUTES and the April 8, 2020 AGENDA of the Albany County Planning and Zoning Commission.

PETE GOSAR
COMMISSIONER

TERRI JONES
COMMISSIONER CHAIRPERSON

HEBER RICHARDSON
COMMISSIONER

- 5e. Minutes, Agenda, Budget Vs. Actual Report, Balance Sheet, Check Register and Credit Card Register of the Albany County Public Library Board of Directors.
Action: that the Board ACKNOWLEDGES RECEIPT of the February 24, 2020 MINUTES; April 20, 2020 AGENDA; BUDGET vs. ACTUAL REPORT from July 2019 through March 2020; BALANCE SHEET as of March 31, 2020; CHECK REGISTER for March 2020 and CREDIT CARD REGISTER for March 2020 of the Albany County Public Library Board of Directors.
- 5f. Reconciliation Summary and Detail Report of the Wold Improvement & Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the RECONCILIATION SUMMARY and DETAIL REPORT for the period ending 03/28/2020 of the Wold Improvement and Service District.
- 5g. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the February and March 2020 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.
- 5h. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the March 2020 MONTHLY STATEMENT from Stacy Lam, Clerk of District Court.
- 5i. Albany County Sheriff Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the March 2020 MONTHLY STATEMENT from Dave O'Malley, County Sheriff.
- 5j. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the March 2020 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 5k. Albany County Planning Office Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the March 2020 MONTHLY STATEMENT from David Gertsch, County Planner.
- 5l. Albany County Detention Center Monthly Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the March 2020 MONTHLY REPORT from Dave O'Malley, Sheriff.
- 5m. Albany County General Fund Revenue Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the February and March 2020 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office.
- 5n. ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
- 5o. ACH payment to Medliminal for the Consumer Monthly Subscription Fee.
Action: that the Board RATIFIES payments to Medliminal for the Consumer Monthly Subscription Fee for April 2020.
- 5p. Zoning Certificates
Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1475-06-4-01-005.00	Larsen	Robert R.	ZC-009-20	93	Mortenson Lane	Addition to Principal Structure	RR
05-2071-09-1-02-053.00	Baker	Thomas J.	ZC-010-20	234	Buffalo Commons Road	Accessory Building – 1 st Structure	AG
05-1773-29-408-005.00	Peters	Alyce & Steve	ZC-011-20	6	Phantom Road	Modular	RR
05-1576-17-1-98-248.00	Duggan	Samantha	ZC-012-20		NO ADDRES	Accessory Building	AG
05-1475-18-4-00-011.00	Beasley	Bambi	ZC-013-20	1690	WY HWY 230	Accessory Building	RR
05-1576-25-2-98-308.00	Klaibou	Alaa & Rachael	ZC-014-20	24	Cinch Road	Principal Structure	AG
05-1573-10-2-02-008.00	Blake	Robert	ZC-015-20	1920	Terrace Street	Principal Structure	RR
05-1479-21-1-00-001.00	Diehl	Douglas	ZC-016-20	551	Douglas Creek Road	Accessory Building	RR

- 5q. Acknowledge Receipt of Correspondence.
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Victoria Curtis; Laramie Chamber Business Alliance (2); Dave O'Malley (9); Southern Star; Wyoming Department of Revenue; Wyoming County Commissioners Association (5); Wyoming Office of State Lands and Investments; FootNotes; Teri Lund; Nathan Nicholas; USDA Forest Service – Rocky Mountain Region; Medicine Bow Routt National Forests; Peggy Trent and Acord.

REGULAR AGENDA

6. **RESCIND**, the Award to Big Huhnks Excavation, Inc. for the Design/Build Services for the Construction of the New Community Youth Complex (CYC), Soccer Phase. (Commissioners)

7. Present for **APPROVAL**, Project Manual for Community Youth Soccer (CYC)- Soccer Phase and **DIRECT** the Clerk to Advertise for Bids. (Bill Gorman, County Engineer)
8. Present for **CONSIDERATION**, the Brown Conditional Use Application CU-01-20 to allow a horse boarding facility on property zoned Small Lot Residential. (Chris Van Aken, Assistant Planner)
9. Present for **CONSIDERATION**, the Wylie Conditional Use Application CU-02-20 to allow a second dwelling on property zoned Rural Residential. (Chris Van Aken, Assistant Planner)
10. Present for **CONSIDERATION**, the Forks Lumber Company Zoning Change Application LUC-01-20. (Chris Van Aken, Assistant Planner)
11. Present for **CONSIDERATION**, the Forks Lumber Company Conditional Use Application CU-03-20 to allow a small rough saw lumber mill on property zoned Residential (pending change to Industrial). (Chris Van Aken, Assistant Planner)
12. Present for **CONSIDERATION**, the CT Industrial Park Preliminary and Final Plat and Subdivision Permit Application SD-01-20. (Chris Van Aken, Assistant Planner)
13. Present for **CONSIDERATION**, Vista Grande Estates, 2nd Filing, A Replat of Lot 4 Block 2 of Vita Grande Estates Final Plat and Subdivision Permit Application SD-02-20. (David C. Gertsch, Planning Director)
14. Present for **APPROVAL**, Utility License for City of Laramie on County Road #17, Roger Canyon Road, located in the South East ¼ of Section 21, Township 16 North, Range 73 West. (Rob Fisher, Road & Bridge Superintendent)
15. Present for **APPROVAL**, 2020 Wildland Fire Management Annual Operating Plan for the purpose of addressing issues affecting cooperation, interagency working relationships and protocols, financial arrangements, and joint activities across the State of Wyoming. (Chad Dinges, County Fire Warden)
16. **ACKNOWLEDGE** distribution of the US Forest funds based on the “Secure Rural Schools and Community Self Determination Act of 2000” for the fiscal year 2018-2019 in the amount of \$315,977.10 and **DIRECT** the Clerk to advertise Title III funds in the amount of \$24,041.74 for proposed, authorized County projects. (Tracy Fletcher, County Treasurer)
17. Present for **APPROVAL**, Application to the Wyoming County Commissioners Association (WCCA) to fund a County Natural Resource Plan for Albany County in the amount of \$50,000.00. (Bailey Quick, Grants Specialist and Chris Van Aken, Assistant Planner)
18. Present for **APPROVAL**, Grant Application to the Wyoming Department of Family Services for the TANF-CPI Grant in the amount of \$116,562.00 starting October 1, 2020 through September 30, 2021. (Tim Thorson, Grants Manager)
19. Present for **APPROVAL**, Application to the Wyoming Office of Homeland Security (WOHS) for the 2020 Emergency Management Performance Grant to fund the Emergency Management Coordinator full-time position, Emergency Management Specialist part-time position and related Emergency Management expenses in the amount of \$89,002.65. (Bailey Quick, Grants Specialist and Aimee Binning, Emergency Management Coordinator)
20. Present for **APPROVAL**, Letter of Support for the Laramie Regional Airport to apply for Funding from Rocky Mountain Power’s Blue-Sky Community Program. (Commissioners)
21. **ACCEPT** the resignation of Leif Erickson from the Laramie Regional Airport Board and **DIRECT** the Clerk to advertise the vacancy. (Commissioners)
22. **APPROVE** Payroll and Vouchers for April 2020. (Commissioners)
23. **ADJOURN**.