



**COUNTY OF ALBANY**  
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COMMISSIONERS@CO.ALBANY.WY.US

**COUNTY COMMISSIONERS' REGULAR MEETING AGENDA**  
COURTHOUSE, ROOM 105  
JUNE 2, 2020

**PUBLIC HEARING: 9:30 a.m.**

Transfer of Retail Liquor License from Woods Landing, LLC  
dba Woods Landing Resort to PENS Retreat, LLC, dba  
Woods Landing Resort

Renewal of Retail Liquor Licenses

Renewal of Restaurant Liquor License

Renewal of Limited Retail Liquor License (Club)

Renewal of Microbrewery Permits

Renewal of Winery Permit

**PLEDGE OF ALLEGIANCE**

**REGULAR MEETING**

1. Call to order and roll call.
2. Comments from the public.
3. Disclosures.
4. Consideration of changes on the agenda.
5. Approval of Consent Agenda.

**CONSENT AGENDA**

- 5a. Minutes of the Regular and Special Meetings of the Board.  
Action: that the Board APPROVES the MINUTES of the May 19, 2020 Regular Meeting and the May 26, 2020 Special Meeting of the Board.
- 5b. Agenda and Minutes of the Nine Mile Water District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the April 8, 2020 AGENDA and MINUTES of the Nine Mile Water District.
- 5c. Minutes, Agenda, Budget vs. Actual Report, Balance Sheet, Check Register and Credit Card Register of the Albany County Public Library Board of Directors.  
Action: that the Board ACKNOWLEDGES RECEIPT of the April 20, 2020 MINUTES, May 19, 2020 AGENDA, BUDGET vs. ACTUAL REPORT July 2019 through April 2020, BALANCE SHEET as of April 30, 2020, CHECK REGISTER April 2020 and CREDIT CARD REGISTER April 2020 of the Albany County Public Library Board of Directors.
- 5d. Minutes and updated Bylaws of the Wold Improvement & Service District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the January 31, 2020 MINUTES and the updated BYLAWS of the Wold Improvement & Service District.

PETE GOSAR  
COMMISSIONER

TERRI JONES  
COMMISSIONER CHAIRPERSON

HEBER RICHARDSON  
COMMISSIONER

- 5e. Minutes, Agenda, Profit & Loss Budget vs. Actual, Advertising/Grants Transaction Report and Profit & Loss Budget Overview for the Albany County Tourism Board.  
Action: that the Board ACKNOWLEDGES RECEIPT of the April 20, 2020 MINUTES, May 18, 2020 AGENDA, PROFIT & LOSS BUDGET vs. ACTUAL July 2019 through June 2020, ADVERTISING/GRANTS TRANSACTION REPORT April 2020 and PROFIT & LOSS BUDGET OVERVIEW July 2020 through June 2021 for the Albany County Tourism Board.
- 5f. Minutes of the Seven Mile Water and Sewer District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the April 14, 2020 and May 12, 2020 MINUTES of the Seven Mile Water and Sewer District.
- 5g. Minutes of the Laramie Rivers Conservation District.  
Action: that the Board ACKNOWLEDGES RECEIPT of the April 22, 2020 MINUTES of the Laramie Rivers Conservation District.
- 5h. Wold Improvement & Service District Proposed Budget for Fiscal Year 2020-2021.  
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2020-2021 for the Wold Improvement & Service District.
- 5i. Sherman Hill Road & Improvement Service District Proposed Budget for Fiscal Year 2020-2021.  
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2020-2021 for the Sherman Hill Road & Improvement Service District.
- 5j. Valley View Drive Community Improvement and Service District Proposed Budget for Fiscal Year 2020-2021.  
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2020-2021 for the Valley View Drive Community Improvement and Service District.
- 5k. Albany County Weed and Pest Control District Proposed Budget for Fiscal Year 2020-2021.  
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2020-2021 for the Albany County Weed and Pest Control District.
- 5l. Special District Information Form.  
Action: that the Board ACKNOWLEDGES RECEIPT of the 2020 Centennial Water & Sewer District SPECIAL DISTRICT INFORMATION FORM as submitted on May 21, 2020.
- 5m. ACH payment to the Internal Revenue Service regarding federal tax payment.  
Action: that the Board RATIFIES payment to the Internal Revenue Service regarding federal tax payment for May 2020.
- 5n. ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.  
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
- 5o. Acknowledge Receipt of Correspondence.  
Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Laramie Chamber Business Alliance (5); Wyoming Department of Transportation; Office of Governor Mark Gordon (7); Dave O'Malley (7); Wyoming County Commissioners Association (6); The Wyoming Connection; Theresa Bangert; Albany County Weed and Pest; CountyNews; Medicine Bow Rott National Forests (2); Nine Mile Water & Sewer District (2); Rocky Mountain Power; Water & Wastes Digest; Wyoming Department of Environmental Quality; Aimee Binning; Marcy Lippincott and Wyoming Rural Electric News.

## **REGULAR AGENDA**

6. Present for **APPROVAL**, Request for Proposals for Consulting Services for the Environmental Site Assessment of 219 Avenue C, Rock River, WY and **DIRECT** the Clerk to Advertise the RFP. (Bill Gorman, County Engineer)
7. Present for **APPROVAL**, the Petition for Enlargement of the Nine Mile Water and Sewer District located in Albany County, Wyoming pursuant to W.S. §22-29-301(b) Incorporating the Findings of Fact, Conclusions of Law and Order Approving Petition for Enlargement of Nine Mile Water and Sewer District. (Dustin J. Richards, Attorney for Applicants)
8. Present for **APPROVAL**, Transfer of Retail Liquor License from Woods Landing, LLC dba Woods Landing Resort to PENS Retreat, LLC dba Woods Landing Resort. (Kayla White, Deputy County Clerk)
9. Present for **APPROVAL**, Renewal of Retail Liquor Licenses. (Kayla White, Deputy County Clerk)
10. Present for **APPROVAL**, Renewal of Restaurant Liquor License. (Kayla White, Deputy County Clerk)

11. Present for **APPROVAL**, Renewal of Limited Retail Liquor License (Club). (Kayla White, Deputy County Clerk)
12. Present for **APPROVAL**, Renewal of Microbrewery Permits. (Kayla White, Deputy County Clerk)
13. Present for **APPROVAL**, Renewal of Winery Permit. (Kayla White, Deputy County Clerk)
14. Present for **CONSIDERATION**, directive to publish amendments to the Albany County Zoning Resolution, Aquifer Protection Overlay Zone Regulations and schedule a Public Hearing. (David Gertsch, Planning Director)
15. Present for **APPROVAL**, Resolution Extending the Ninety (90) day Freeze or Temporary Moratorium on Development in the Aquifer Protection Overlay Zone Subject to Exemptions Adopted in Resolution 2020-19 for an Additional Ninety (90) days or until September 30, 2020. (Commissioners)
16. Present for **APPROVAL**, Cooperative Agreement for Responsibilities between the Wyoming Department of Family Services, Child Support Program and Albany County Clerk of District Court from July 1, 2020 through June 30, 2022. (Stacy Lam, Clerk of District Court)
17. Present for **APPROVAL**, Memorandum of Understanding between Albany County, Wyoming and the City of Laramie, Wyoming for the purpose of establishing the terms and conditions under which the Victim Witness Program of the County Attorney's Office will provide services to victim/witness of all crimes charged in City Municipal Court and prosecuted by the City Prosecutor, pursuant to W.S. §1-40-201 through W.S. §1-40-210. (Peggy Trent, County and Prosecuting Attorney and Bailey Quick, Grants Specialist)
18. Present for **APPROVAL**, Letter of Support and Grant Application to the Wyoming Department of Health, Public Health Division in the amount of \$447,150.00 to implement activities designed to prevent the use, misuse, or abuse of tobacco, alcohol or controlled substances, and activities designed to prevent suicide from July 1, 2020 through June 30, 2022 in collaboration with COPSSA (Coalition to Prevent Suicide and Substance Abuse). (Bailey Quick, Grants Specialist, Susy Lawler, Prevention Specialist and Kailyn Cook, Prevention Specialist)
19. Present for **APPROVAL**, Amendment to the original Grant Agreement between Albany County and Powers Logging in the amount of \$97,650.00 to extend the term of the Agreement from November 30, 2019 to July 31, 2020. (Bailey Quick, Grants Specialist)
20. Present for **APPROVAL**, Quitclaim Deed from Albany County, Wyoming Grantor to Greater Wyoming Big Brothers Big Sisters, Inc., Wyoming Nonprofit Corporation, Grantee for the property located on 1010 6<sup>th</sup> Street, Laramie, Wyoming 82070, the following described real property situated in the City of Laramie, Albany County, Wyoming: Lots 1-4, Block 292 Sherods Subdivision to the City of Laramie, Albany County, Wyoming. (Peggy Trent, County and Prosecuting Attorney and Bailey Quick, Grants Specialist)
21. Present for **APPROVAL**, Request for Proposals for the Albany County Court Supervised Treatment Program for Juveniles Substance Abuse Treatment Services and **DIRECT** the Clerk to advertise. (Amy Terrell, Court Supervised Treatment Program Director)
22. Present for **APPROVAL**, Resolution 2020-20 Appointing One Members to the Laramie Regional Airport Board. (Commissioner)
23. **AWARD** the 2020-2021 County Commissioners Initial Scholarship. (Commissioners)
24. **AWARD** the 2020-2021 County Commissioners Renewal Scholarship. (Commissioners)
25. **APPROVE** Vouchers for May 2020. (Commissioners)
26. **ADJOURN**.