



COUNTY OF ALBANY
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COMMISSIONERS@CO.ALBANY.WY.US

COUNTY COMMISSIONERS' REGULAR MEETING AGENDA

VIA ZOOM
JUNE 16, 2020

INTERVIEWS: 8:45 a.m.

Albany County Public Library Board

PUBLIC HEARING: 9:30 a.m.

Vista Grande Estates, 2nd Filing, A Replat of Lot 4 Block 2 of
Vista Grande Estates Final Plat and Subdivision Permit
Application SD-02-20

PLEDGE OF ALLEGIANCE

REGULAR MEETING

1. Call to order and roll call.
2. Comments from the public.
3. Disclosures.
4. Consideration of changes on the agenda.
5. Approval of Consent Agenda.

CONSENT AGENDA

- 5a. Minutes of the Regular Meeting of the Board.
Action: that the Board APPROVES the MINUTES of the June 2, 2020 Regular Meeting of the Board.
- 5b. Minutes and Agenda of Albany County Fire District #1.
Action: that the Board ACKNOWLEDGES RECEIPT of the April 22, 2020 MINUTES and the May 20, 2020 AGENDA of Albany County Fire District #1.
- 5c. Minutes and Agenda of the Albany County Planning and Zoning Commission.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 13, 2020 MINUTES and the June 10, 2020 AGENDA of the Albany County Planning and Zoning Commission.
- 5d. Agenda and Minutes of the Sherman Hill Road Improvement and Service District.
Action: that the Board ACKNOWLEDGES RECEIPT of the March 3, 2020 and the May 5, 2020 AGENDAS and the March 3, 2020 and the May 5, 2020 MINUTES of the Sherman Hill Road Improvement and Service District.
- 5e. Albany County Planner Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2020 MONTHLY STATEMENT from David Gertsch, Planning Director.
- 5f. Albany County Treasurer Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2020 MONTHLY STATEMENT from Tracy Fletcher, County Treasurer.
- 5g. Albany County Clerk of District Court Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2020 MONTHLY STATEMENT from Stacy Lam, Clerk of District Court.
- 5h. Albany County Clerk Monthly Statement.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2020 MONTHLY STATEMENT from Jackie R. Gonzales, County Clerk.
- 5i. Albany County Hospital District FY 2020-2021 Proposed Budget and request for Mill Levies.
Action: that the Board ACKNOWLEDGES RECEIPT of Albany County Hospital District FY 2020-2021 PROPOSED BUDGET and request a mill levy of 3 mills.

- 5j. South of Laramie Water & Sewer District Proposed Budget for Fiscal Year 2020-2021.
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2020-2021 for the South of Laramie Water & Sewer District.
- 5k. Centennial Sewer and Water District Proposed Budget for Fiscal Year 2020-2021.
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2020-2021 for the Centennial Sewer and Water District.
- 5l. Laramie Rivers Conservation District Proposed Budget for Fiscal Year 2020-2021.
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2020-2021 for the Laramie Rivers Conservation District.
- 5m. Albany County Tourism Board Proposed Budget for Fiscal Year 2020-2021.
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2020-2021 for the Albany County Tourism Board.
- 5n. Pope Springs Community Special Improvement Road District.
Action: that the Board ACKNOWLEDGES RECEIPT of the PROPOSED BUDGET FOR FISCAL YEAR 2020-2021 for the Pope Springs Community Special Improvement Road District.
- 5o. Albany County General Fund Revenue Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2020 GENERAL FUND REVENUE REPORT as submitted by the Albany County Treasurer's Office.
- 5p. Albany County General Fund Expenditure Report.
Action: that the Board ACKNOWLEDGES RECEIPT of the May 2020 GENERAL FUND EXPENDITURE REPORT as submitted by the Albany County Clerk's Office.
- 5q. ACH payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
Action: that the Board RATIFIES payments to Blue Cross Blue Shield regarding health insurance claims and Administrative Fees.
- 5r. ACH payment to Medliminal for the Consumer Monthly Subscription Fee.
Action: that the Board RATIFIES payments to Medliminal for the Consumer Monthly Subscription Fee for June 2020.
- 5s. Zoning Certificates
Action: that the Board APPROVES the following Zoning Certificates:

Geo Pin	Last Name	First Name	Zoning Permit #	Street #	Address	Description of Use	Zoning
05-1576-17-1-98-246.00	Stivers	Ann	ZC-030-20	107	Powder Horn Drive	Principal Structure	AG
05-1674-25-4-00-005.00	Wylie	Billy	ZC-031-20	2860	Curtis Street	Multi Family	RR
05-1576-17-3-98-259.00	K&A Mercil Construction	C/O Mr. Kyle Mercil	ZC-032-20	84	Whispering Ridge Road	Principal Structure	AG
05-1475-07-1-00-022.00	Kenehan	Roady	ZC-033-20	130	Harmony Lane	Accessory Building	AG
05-1772-31-2-01-037.00	Prichard	Lewis & Margaret	ZC-034-20	370	Katie Canyon Loop	Principal Structure	AG
05-1773-07-2-00-016.00	All Hat - No Cattle, LLP	C/O Mr. Robert M. Shine	ZC-036-20	125	Zog Lane	Accessory Building	AG
05-2376-07-4-03-012.00	McFadden	Joseph & Peggy	ZC-037-20		NO ADDRESS ASSIGNED	Accessory Building	AG
05-1573-23-1-07-001.00	Buss	Alan & Rebecca	ZC-038-20	4224	Targhee Road	Principal Structure	RR
05-1774-25-4-01-010.00	Binning	Burleigh	ZC-039-20	65	Mill Iron Road	Accessory Building	AG
05-1773-29-2-03-003.00	Karhu	Rory	ZC-040-20	35	Sage Ridge Road	Principal Structure	RR
05-2874-05-2-00-006.00	Amen Acres, LLC	C/O Zachary W. Amen	ZC-041-20	481	Indian Creek Road	Principal Structure	
05-1278-04-3-00-064.00	Kokes	Kent & Julie	ZC-042-20	13	Valley Road	Accessory Building	RR
05-1576-24-3-98-282.00	Jackson	Patricia & James	ZC-043-20	65	Golden Spur Trail	Accessory Building	AG
05-2171-33-4-02-068.00	DeJoe	David	ZC-044-20	30	Plains Buffalo Road	Principal Structure	AG
05-1577-13-4-98-136.00	K&A Mercil Construction	C/O Mr. Kyle Mercil	ZC-046-20	75	Cowboy Way	Principal Structure	AG
05-1573-15-3-00-039-00	Schutterle	John	ZC-047-20	1625	Howe Road	Accessory Building	AG
05-1573-20-4-01-023.00	Hyde	Braeden	ZC-048-20	6020	Southview Road	Addition to Principal	SLR

5t. Acknowledge Receipt of Correspondence.

Action: that the Board ACKNOWLEDGES RECEIPT of CORRESPONDENCE from: Wheatland Rural Electric Association; Office of the Wyoming Governor (8); Randall F. Tepler (2); CountyNews; Dave O'Malley (14); Wyoming County Commissioners Association (5); Albany County Clean Water Advocates; Cyndil Hall; Laramie Chamber Business Alliance (3); Laramie Interfaith; Medicine Bow Route National Forests; Sharon & Dick Clifton; Joe Radosevich; City of Laramie (3); Footnotes; Williams Company; Wyoming Department of Transportation and Kaiser Wealth Management.

REGULAR AGENDA

6. Present for **APPROVAL**, Irrigation Pumping Contract with Rocky Mountain Power for the Community Youth Soccer (CYC)- Soccer Phase and **AUTHORIZE** payment of \$10,496.04. (Bill Gorman, County Engineer)
7. Present for **APPROVAL**, Approach License for Sheaffer Place, LLC on County Road #210, Soldier Springs Road, located in Section 9, Township 15 North, Range 73 West. (Rob Fisher, Road and Bridge Superintendent)
8. Present for **APPROVAL**, First Amendment to Agreement between Board of Commissioners of the County of Albany, Wyoming and 7220 Commercial Cleaning for Janitorial Services of the County Annex and 501 Iverson Building to extend the term of the original agreement for one year from July 1, 2020 through June 30, 2021. (Roy Torres, Building and Maintenance Supervisor)
9. Present for **APPROVAL**, First Amendment to Agreement between Board of Commissioners of the County of Albany, Wyoming and Johnny Johnston for Custodial Services of the Albany County Public Health Office to extend the term of the original agreement for one year from July 1, 2020 through June 30, 2021. (Roy Torres, Building and Maintenance Supervisor)
10. Present for **APPROVAL**, First Amendment to Agreement between Board of Commissioners of the County of Albany, Wyoming and Wilken Enterprises, LLC for Janitorial Services of the Albany County Courthouse to extend the term of the original agreement for one year from July 1, 2020 through June 30, 2021. (Roy Torres, Building and Maintenance Supervisor)
11. Present for **CONSIDERATION**, Vista Grande Estates, 2nd Filing, A Replat of Lot 4 Block 2 of Vista Grande Estates Final Plat and Subdivision Permit Application SD-02-20. (David Gertsch, Planning Director)
12. Present for **CONSIDERATION**, an Amended Plat for Lots 1 and 4, Block 21, West Laramie. (David Gertsch, Planning Director)
13. Present for **CONSIDERATION**, Directive to Publish the proposed extension to the Moratorium on Development in the Aquifer Protection Overlay Zone and **SCHEDULE** a Public Hearing. (David Gertsch, Planning Director)
14. Present for **APPROVAL**, Request for Proposals for Historic Preservation Consultant for Development of a Historic Preservation Plan for Albany County and **DIRECT** the Clerk to advertise. (Karen Bard, Historic Preservation Board Chairwoman and Bailey Quick, Grant Specialist)
15. Present for **APPROVAL**, Contract between Wyoming Department of Health, Behavioral Health Division and Albany County Board of Commissioners as Governing Body for the Albany County Court Supervised Treatment Program to provide substance abuse treatment services as a sentencing alternative in accordance with the Court Supervised Treatment Programs Act (W.S. §7-13-1601 through W.S. §7-13-1615) from July 1, 2020 through June 30, 2021 in an amount not to exceed \$163,856.37. (Amy Terrell, Court Supervised Treatment Director and Bailey Quick, Grant Specialist)
16. Present for **CONSIDERATION**, the re-appointment of Tim Sullivan, Erin O'Doherty and Tracy Fletcher to the CSBG Tripartite Board. (Tracy Fletcher, County Treasurer)
17. Present for **APPROVAL**, First Amendment to Memorandum of Understanding between the Board of Commissioners of the County of Albany, Wyoming by and Through the Albany County Human Resources Office and the Albany County Fair Board for HR Services to extend the term of the original MOU for one year from July 1, 2020 through June 30, 2021. (Christina Snowberger, HR Director)
18. Present for **APPROVAL**, First Amendment to Memorandum of Understanding Between the Board of Commissioners of the County of Albany, Wyoming by and Through the Albany County Human Resources Office and the Laramie Regional Airport Board for HR Services to

extend the term of the original MOU for one year from July 1, 2020 through June 30, 2021.
(Christina Snowberger, HR Director)

19. Present for **APPROVAL**, First Amendment to Memorandum of Understanding Between the Board of Commissioners of the County of Albany, Wyoming by and Through the Albany County Human Resources Office and the Albany County Public Library for HR Services to extend the term of the original MOU for one year from July 1, 2020 through June 30, 2021.
(Christina Snowberger, HR Director)
20. Present for **APPROVAL**, Special Use Lease between Wyoming Board of Land Commissioners and the Board of Commissioners of the County of Albany, Wyoming for the Pilot Hill Property.
(Commissioners)
21. **RATIFY** Wyoming Department of Transportation Landscape Agreement on HWY 287, Milepost 404 to cut a borrow ditch from the eastern WYDOT Right-of-Way to the nearest culvert (41') due to modifications along City Ranch Road. (Commissioners)
22. **RATIFY** Wyoming Department of Transportation Fence Modification/Removal Agreement for 45 feet on the right-of-way of HWY 287. (Commissioners)
23. **RATIFY** Application for Site Plan Review with the City of Laramie at 2919 County Shop Road for a proposed use – Soccer Field. (Commissioners)
24. **MAKE** appointments to the Albany County Public Library Board. (Commissioners)
25. **APPROVE** Payroll and Vouchers for June 2020. (Commissioners)
26. **ADJOURN**.